



Department of Development Services – West Region  
JOB OPPORTUNITY  
**LICENSED PRACTICAL NURSE**

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open to:** Public

**Position:** Licensed Practical Nurse

**Salary:** \$25.70 - \$34.35 – hourly (New to State Service start at minimum of range)

**Closing Date:** January 18, 2016

Position#	Location	Full/Part	Shift/Schedule	Regular Days Off
0018120	Lower Fairfield Center -- Norwalk	Part Time – 56 hrs. bi-weekly	2 <sup>nd</sup> – 2:00pm – 10:30pm Wk1: Saturday, Sunday, Monday, Thursday Wk2: Friday, Monday, Thursday	Wk1: Friday, Tuesday, Wednesday Wk2: Saturday, Sunday, Tuesday, Wednesday
0015931	Northwest Center - Torrington	Part-Time – 40hrs. bi-weekly	2 <sup>nd</sup> – 2:00pm – 6:00pm Friday, Monday, Tuesday, Wednesday, Thursday	Saturday, Sunday

**Eligibility Requirement:** State employees currently holding the above title or those who have previously attained permanent status in the class may apply for lateral transfer. Those candidates appearing on Re-employment or SEBAC lists must be given first consideration.

**Examples of Duties:** Duties are consistent with the Licensed Practical Nurse job classification. Assists doctors and nurses in the general care and treatment of consumers; measures doses and administers medications including insulin injections; documents medications using appropriate forms; performs narcotic counts; checks and may administer intravenous medications; reports changes in consumers to doctors; ensures that restraints are applied correctly; transcribes doctors medication orders; dispenses certain medications in doctors absence; applies topical medication; takes and charts temperatures, pulses and respirations; performs simple nursing treatments; monitors general consumer needs including personal hygiene; reports on consumer conditions and behavior; keeps the unit safe and healthy; administers enemas or suppositories; performs foley catheterization care; orients consumers concerning medications and their use; may perform emergency first aid; performs related duties as required. Must be able to cover grounds wide per agency need.

**Knowledge, Skill and ability:** Knowledge of practical nursing specialties and bedside care; knowledge of various medications used in conjunction with the physically and mentally handicapped; knowledge of infection control practices; some knowledge of nutrition and diets; basic knowledge of medical and lab sciences; considerable interpersonal skills; ability to keep records; some ability to lead staff.

**General Experience:** Incumbents in this class must possess and retain a current license as a Licensed Practical Nurse in Connecticut. May be required to be fluent in a foreign language or proficient in the use of the American Sign Language in certain designated positions; will be required to travel.

**Special Requirement:** Must have a valid CT driver's license, will be required to travel. Applicant must be current in all DDS required training. Applicant must possess or be able to obtain CPR certification.

**Working Conditions:** Incumbents in this class may be required to lift/restrain consumers/patients; may have some exposure to communicable/infectious diseases and to some risk of injury from assaultive/abusive consumers/patients; may be exposed to disagreeable conditions.

**Note:** The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

**Application Procedure for Current DDS Employees who are Lateral Transfer Candidates and Applicants for Promotion within the DDS Employees Classification Series:**

Interested and qualified candidates who meet the above requirements should submit a fully completed DDS Application for Lateral Transfer/Promotion and copies of their last two performance appraisals.

**Application Procedure for All Other Applicants:**

Interested and qualified candidates who meet the above requirements should submit a fully completed Application for Examination or Employment (CT-HR-12) located at [www.das.state.ct.us/exam](http://www.das.state.ct.us/exam). Current State employees must also provide copies of their last two performance appraisals. Non-State employees must also provide 2 letters of reference.

**All application materials must be received by 11:59 p.m. on the closing date indicated above.**

**Incomplete application materials will not be considered.**

**Department of Developmental Services — West Region  
Rowland Government Center, 4<sup>th</sup> Floor  
55 West Main Street  
Waterbury, CT 06702  
Attn: Recruiter  
Fax: 203-574-8857**

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.